

Job description



Job title:	Support Worker
Responsible to:	Options Coordinator
Salary:	£8.72 per hour plus 8% employer pension
Hours:	30 hours per week (Monday to Friday, between the hours of 8:15am-4:45pm) 1 Year Contract subject to funding
Based:	Harvey's Barn, Park End, Swaffham Bulbeck, Cambridge

Red2Green works to increase opportunities in learning, leisure and work for people with a range of disabilities and on the autistic spectrum. We offer a range of opportunities to help people learn new skills, enjoy lots of different leisure activities, make new friends, gain confidence and prepare themselves for employment where possible.

The main purpose of this post is to support learners with disabilities and/or on the autistic spectrum to enable them to

- gain maximum benefit from meaningful activities
- integrate with their peer group and encourage social inclusion

Activities are varied and include arts and crafts, community visits, cooking, music, drama, horticulture, keep fit, sensory room, computing. Red2Green also has a community café at the site in Bottisham.

Tasks and responsibilities:

1. Establish professional relationships with learners, their families, carers and the professionals in their lives to make sure that they are supported and encouraged to develop to their full potential
2. Support learners individually, or in groups, to boost their confidence, self-esteem and motivation, encouraging them to make choices and promote their independence
3. Plan, monitor, implement and review individual's person-centred plans, risk assessments and outcome stars with learners and their carers
4. Plan and lead group sessions including equipment and materials
5. Attend, arrange and take a lead at learner reviews as necessary
6. Feedback to managers/senior support workers relevant issues concerning learners
7. Take part, when required, in the minibus driving rota, safely collecting and returning learners to and from their homes
8. Help learners with their personal care as required
9. To ensure that medication is given according to the protocol
10. Take part in staff training and meetings as required
11. Adhere to Red2Green policies, including health and safety policies, to help make sure this is a safe place
12. To undertake such other duties, training and/or hours of work as may be reasonably required and which are consistent with the general level of responsibility of this job

Person specification

Job title: Support Worker

Skills and qualities

	Essential	Desirable
Education	Good general education	A MIDAS driving certificate
		A Health and Social Care qualification
Knowledge	an understanding of different disabilities and the special needs learners bring to the service	
	Knowledge of and commitment to equal opportunities	Experience of working with people with autism
	Knowledge of care planning systems and principles of keyworking	Experience of working with people with learning disabilities
Skills	Oral and written communication skills	Clean driving licence, with D1 qualification
	Caring attitude	
	Good record keeping	
	Ability to work in a team	
	Ability to prioritise and use own initiative	
	Ability to lead and organise activities, take group or 1:1	
	Willingness to undertake training	
	IT skills	
	Sense of humour	
Other	Willingness to cope with all aspects of personal care	
	Commitment to learners and their needs and enthusiasm to support their development	
	Flair for innovative thinking and positive “can do” attitude	
	Willingness to try new ideas to vary activities	
	To promote the work at Red2Green	
	To have a positive approach	